

TRSC RICHMOND RIVER HIGH P & C ASSOCIATION COMMITTEE 2018

President: Branca Mircev
Secretary: Sonya Gibbons
Treasurer: Patricia Stuart
Vice President: Marie-Chantelle Pelletier
Vice President: Kris Hill

P&C Minutes 12/Nov/2018

Meeting Opens: 6.08 pm

Attendance: Trish Stuart, Kris Hill, Marie-Chantelle Pelletier, Sonya Gibbons, Branca Mircev, Mary-Jane Pell. Ian Gillies, Danny Bethune. Anne Bowden.

Apologies: Fiona Lotherington, Joye Spink, Denise Whitney.

Minutes of last meeting: Kris moved that the minutes of the last meeting be accepted, seconded by Trish. Carried.

Business arising from minutes of last meeting: Donation of \$2000 to Rivers Rock musical donation receipt? requested by RRHS drama teacher Dimity McKinlay. MJ chasing up. – Trish states we no longer need this.

Correspondence:

1. P& C community newsletter with grant information displayed and discussed.
2. Two complaint Letters received from parents.

Recently a principal / deputy idea to change the process of voting for School captain positions was made. The idea that the process was a merits-based system instead of the traditional gender based. 1 female captain, 1 male captain. Consequently 2 parents wrote to voice their concerns about the change. Parents input appreciated.

All in attendance agreed to revert to the old system especially due to late notice for the kids involved. This topic can be discussed and voted on early next year if people wish to change it for 2019. Put on agenda for next year's meeting.

Treasurer's Report: attached.

Canteen closing requires some actions

– Motion by Trish to shut 2 of the 3 Westpac accounts as no longer required. Long service leave account & the second cash account. Seconded by Kris (on hold till the issues of where to put the locker monies is resolved, may need to only close 1.)

- notify suppliers of intention to close canteen.
- Pantry empty so no need for stock take prior to closing.
- Assett register check the list prior to the lease handover. MJ
- Locker money \$5400 pa. discussion on how to administer. Direct debit facilities. Collect money for keys. Will discuss. How to administer next year .Keep one account open and change name. Trish will ask how it has worked previously.
- Motion by Trish to Rollover Westpac 2 term deposit's due mid Jan 2019. Trish and Branca will go to bank in Jan 19 to sign forms. Seconded Marie- Chantelle.

Canteen subcommittee report: ongoing. Gaps filled with Kelly and Kerrienne. Thanks for stepping up with short notice.

Principal's report:

1. complaint letters discussed above.
2. HSC is done with year 12 formal this coming Friday night at the workers club.
3. Canteen- Tender in process, application to dept has been submitted. Planned for startup for next year underway.
4. Executive meeting was held for planning next year.

President's report: pending next meeting.

General Business:

- End of year lunch, gifts for 9 volunteers Branca is organizing and will talk to Laura. Branca has purchased a leaving gift for Kathy.
- Anne Bowden community liaison officer introducing herself. Her brief is to build links with parents, kids and community. Anne has extensive p and c experience.
- P & C has not been keeping info and details up to date on website, facebook and in newsletter etc. Lisa and or Paula in office to help. Sonya will update
- Going forward without the canteen could the p & c focus on grant writing with the guidance of M J and Anne? Fund raising other ways?
- Is there a wish list by staff for p and c funding? – MJ to ask teachers.
- Paula Mobley head teacher admin and technology to speak to interactive white boards/monitor – MJ to ask her

Next meeting: Monday 10th Dec 2018

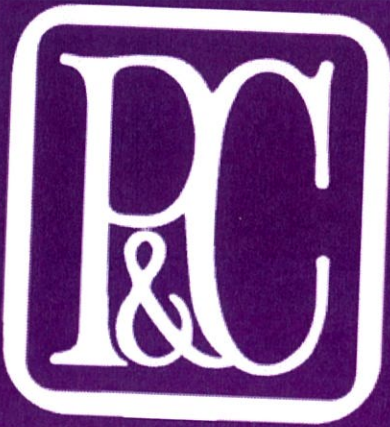
Meeting close: 7.03 pm

Actions:

Trish will ask how the locker payment/deposit system has worked previously so we can make plans.

Sonya to meet with Lisa and or Paula in office to help update the website, newsletter facebook page etc re the P&C meeting dates and minutes.

Mary-Jane - to ask If there a wish list by staff for p and c funding? And to ask Paula Mobley head teacher admin and technology to speak re interactive white boards/monitors needed.



COMMUNITY

News



Term 4, 2018, Edition 2

November 2018

P&C Federation

State-wide Information Sessions

Kogarah Public School - Thursday
15th November 2018 to start at
6:00pm

Soldiers Point Public School -
Friday 16th November 2018 to
start at 6:00pm

Panania North Public School -
Monday 19th November 2018 to
start at 6:00pm

Dubbo North Public School -
Monday 26th November 2018 to
start at 6:00pm

REGISTER HERE

AFFILIATE EMAIL

Access to Office 365, 1TB of storage, prompt support and password reset, stay organised, be resourceful and have consistency.

Sign Up

www.pandc.org.au

1300 885 982

mail@pandc.org.au

Click [here](#) to unsubscribe or [here](#) to edit your subscription



NSW P&C Federation 2019 Conference

1st and 2nd March 2019
Novotel, Parramatta



REGISTER NOW!

Community Grants

Jetstar's Flying Start Program invites community groups and organisations across Australia to apply for a grant to fund a project that will enrich the lives of people in their local community.

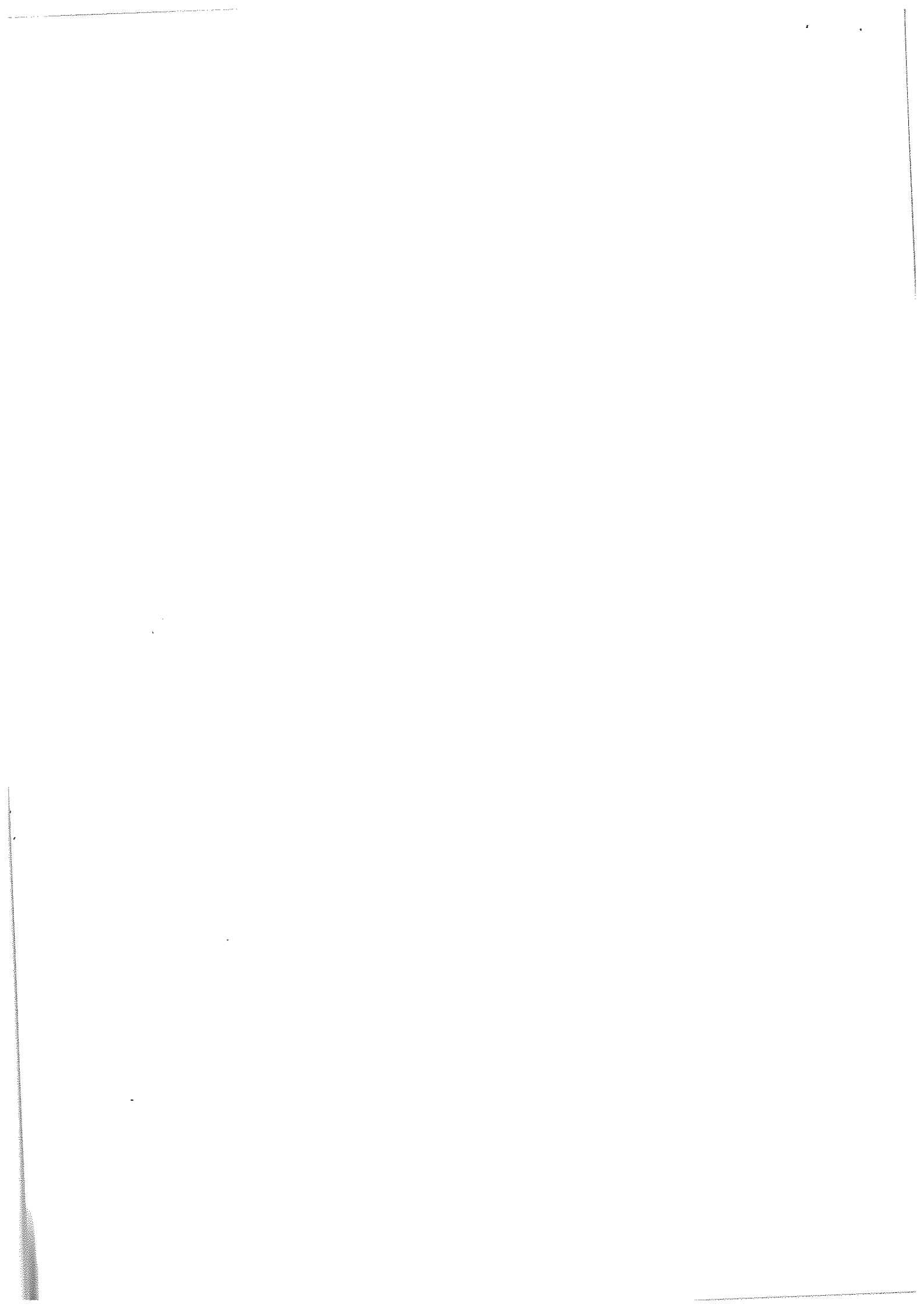


Every six months, Transurban offers grants of up to \$5000 to initiatives like school projects, youth education, road safety and environmental programs.



Woolworths in partnership with Landcare Australia, is giving your primary school the opportunity to apply for a Woolworths Junior Landcare Grant of up to \$1,000.





Treasurers Report Mon 12 Nov 2018

As per the Motion passed at the previous P & C meeting on 10 September 2018 whereby the P & C unanimously agreed to hand the management and responsibility of running the canteen over to the Department of Education who accepted we now pass the following Motions.

1. To close the Canteen Trading Account and the Kathy Claydon LSL Account after the last day of operation being 20 December 2018.
2. To notify all suppliers, ATO, ACNC, Workers Compensation, Superannuation, Insurances and any other relevant organisation i.e Telstra, P & C fed of our last day of operation and finishing.

Kathy Claydon resigned on 06 Nov 2018. Her entitlements and LSL were paid out and reference given. Laura taking place as canteen manager with Kelly and Kerrienne helping out in Lauras role.

No stocktake necessary

Asset register. Check that everything is on it before hand over.

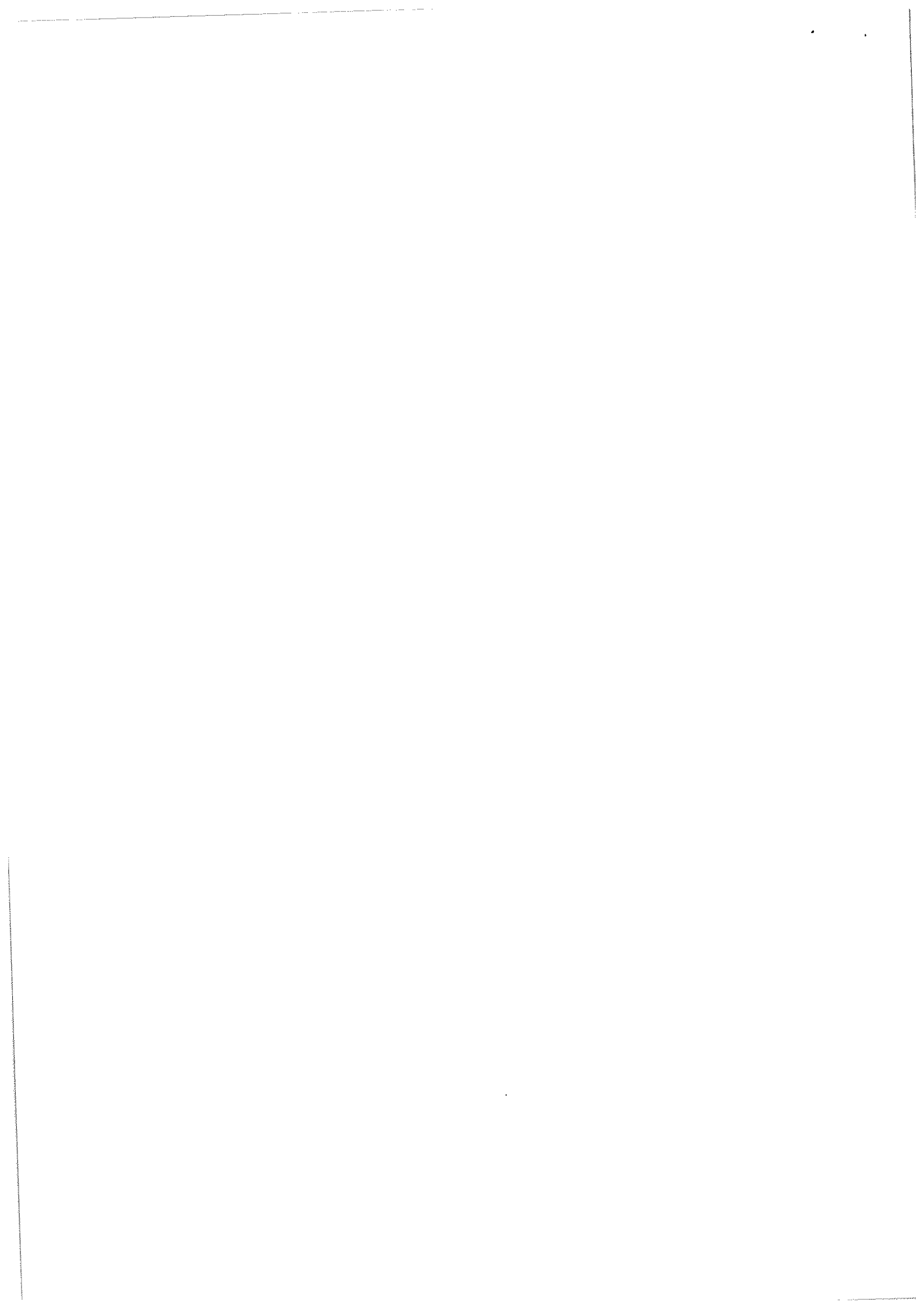
Locker money \$5400 to be included in hand over to MJ

- NO TO STAY 10
PHC.

Trish to check with Laura where the deposit money is being held.

Term deposits to be rolled over. Motion to do this plus 2 signatories.

end



Your accounts

Ready for tax time? Download your interest & tax summary

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Canteen Trading Account

032-539 339100

\$12,824.48

P & C Admin Account

032-539 481596

\$177.39

Kathy's Long Service Leave

032-539 481609

\$112.94

Term Deposit

032-539 492826

\$40,000.00

Term Deposit

032-539 520989

\$50,000.00

Upcoming payments

There are no payments to display.

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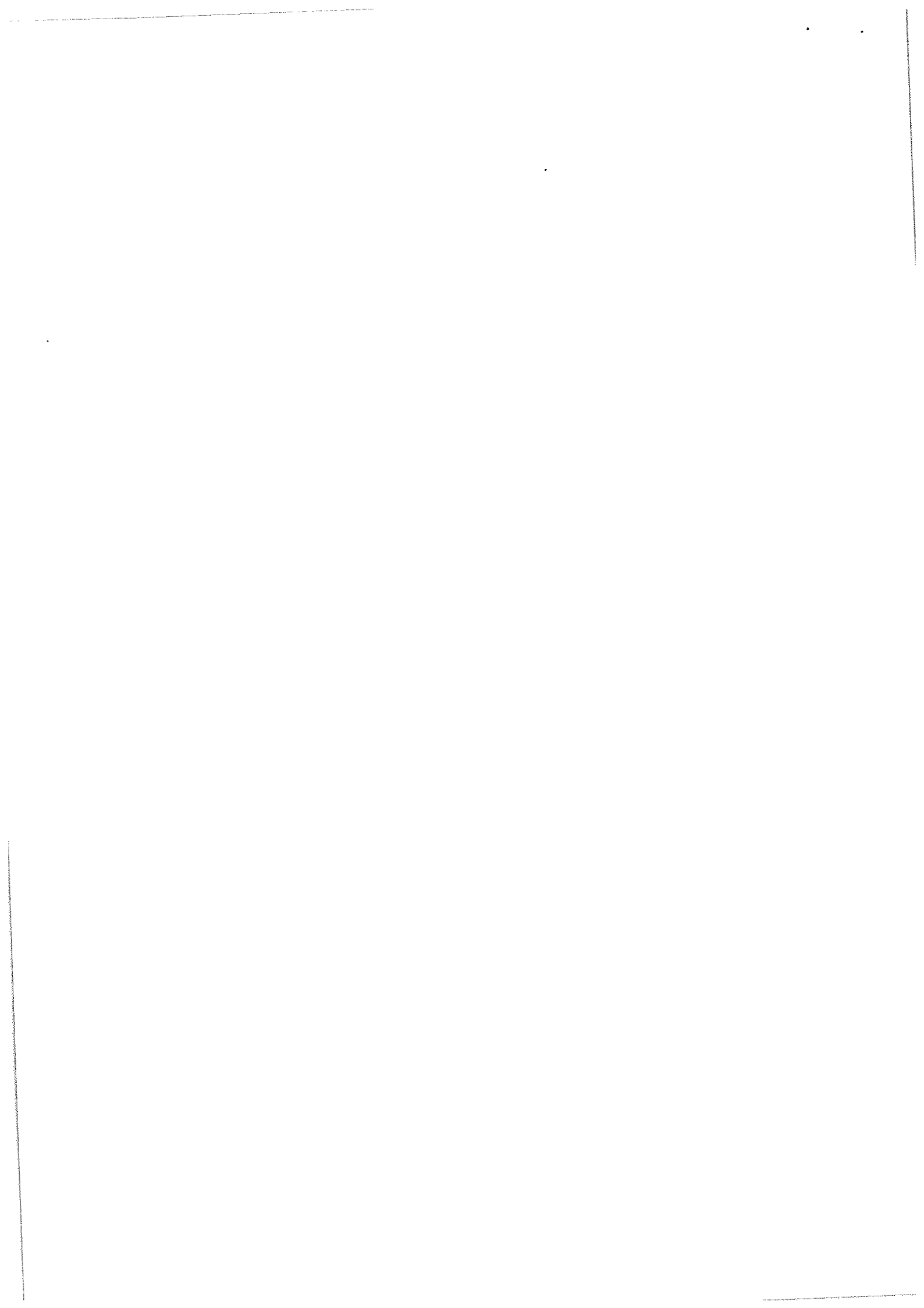
Payment approvals

No payments awaiting approval

Last sign in 04:11pm, 12 Nov 2018 AEDT

Things you should know

1 For the specific cut-off time for each payment type, please refer to the [Help centre](#).



PRESIDENT'S REPORT for P&C meeting held on 12/11/2018.

- Casual meeting with some office-holding P&C members, to be updated after a prolonged absence (illness), to bring myself up to date and to see what I can contribute between meetings.
- Purchase of a fare-well gift (Orchid pot plant and chocolates) and thank-you card for Canteen Supervisor Kathy Claydon after 15 years working at the school canteen.
- Delivery of the gift to Kathy by a member of the SRS (Student Representative Council) and myself. Kathy liked her gift. She was a little sad saying good bye to everyone. However she is starting a new job at the Pie Cart in Lismore and looking forward to it.
- Commenced putting together gift packs for our volunteers to say thank you.
- Liaising with Laura, currently working at the school canteen full time, regarding end of the year luncheon for canteen workers and volunteers. Laura opted to discuss with the volunteers and choose the date and book the venue. Laura will invite Kathy, who has indicated she is interested in attending.

