

## TRSC RICHMOND RIVER HIGH P & C ASSOCIATION COMMITTEE 2018

President: Branca Mircev  
Secretary: Sonya Gibbons  
Treasurer: Patricia Stuart  
Vice President: Marie-Chantelle Pelletier  
Vice President: Kris Hill

### P&C Minutes 10/Dec/2018

#### Meeting Opens: 5.30pm

**Attendance:** Paula.Moverley, Trish Stuart, Kris Hill, Sonya Gibbons, Branca Mircev, Ian Gillies, Fiona Lotherington,

**Apologies** Marie-Chantelle Pelletier, Danny Bethune, Mary-Jane Pell, Anne Bowden, Denise Whitney, Kathy Clayton, Laura Haywood, Joye Spink,

**Minutes of last meeting:** Moved Trish that the minutes of the last meeting be accepted, seconded by Kris. Carried.

#### Business arising from minutes of last meeting:

Trish will ask how the locker payment/deposit system has worked previously so we can make plans.

*Branca has Followed this up - Laura will continue to run the locker system until lease starts.*

Sonya to meet with Lisa and or Paula in office to help update the website, newsletter facebook page etc re the P&C meeting dates and minutes.

*Sonya went to the front office and got the email addresses of Vicki and Lisa. Emails were sent but bounced? Email then forwarded to front office requesting them to forward. Sonya to try again. Paula will assist communicating info.*

Paula.moverley@det.nsw.ed.au

Mary-Jane - to ask If there a wish list by staff for p and c funding? And to ask Paula.Moverley, head teacher admin and technology to speak re interactive white boards/monitors needed.

**Correspondence:** Letter re the P&C new members portal with lofin and tepm password.

**Treasurer's Report:** attached: wed last day of trading.

### **Principal's report: attached:**

Variety fund various things – worth looking at the website. 8 staff have licenses, will make a huge difference to the school. Captains were given the keys with a really nice morning tea celebration. Thanks Marie -Chantelle for attending the opening to represent us.

Technology plan - head teacher administration., coordinates technology services. Has a cycle of keeping the equipment in warranty and up to date. The current 36 whiteboards are not part of the system, they require maintenance and the light bulbs very expensive. New technology is now big touch screen panels. Goal for purchasing 40 over the next few years. \$3565 each. \$15000 per year. Motion by Sonya put forward for the P&C in principal to support the purchase over 3 years at \$15000 per year seconded by Ian. Trish will discuss financial capacity with accountant.

School has purchased more laptops on stands for use in more rooms

Aboriginal education officer appointed has made a huge impact already. New aboriginal integration team looking at projects STEM .

Data analysis system team to analysis of this years HSC data , look at trends evaluate and inform the next years classes. CAPA done for last year and has seen improvements already. Staff to be trained in this analysis.

**President's report: attached.** Branca to book Bunnings BBQs. Try for car boot charity of the day.? Book packs previously done by Kathy, Branca to ask Laura details, when? The first day or the orientation day? Attracting new P&C members put request out to parents on facebook.

### **General business:**

- Plan what's required for the canteen closing down.- already covered by treasurers report.
- Discuss the role of the P&C going forward into 2019. Grants fundraising.
- Defib -lets find funding ? rotary? - Branca
- 2019 Meetings for the 2<sup>nd</sup> Mon of each month. How many do we need to have (at least 1 per term depending on our bylaws?) **Feb 11<sup>th</sup>, March 11<sup>th</sup> + AGM, April 8<sup>th</sup>, May 13<sup>th</sup>, June 10<sup>th</sup>, Aug 12<sup>th</sup>, Sept 9<sup>th</sup>, Oct 14<sup>th</sup>, Nov 11<sup>th</sup> and Dec 9<sup>th</sup>**

Sonya put forward a motion to have 2 meetings per term for 2019, except extra March AGM kris seconded.

2019 Meetings for the 2<sup>nd</sup> Mon of each month, 2 meetings per term.

- **Feb 11<sup>th</sup>, March 11<sup>th</sup> + AGM,**
- **May 13<sup>th</sup>, June 10<sup>th</sup>**

- **Aug 12<sup>th</sup>, Sept 9<sup>th</sup>**
- **Nov 11th and Dec 9th**

Next meeting: Monday 11<sup>th</sup> Feb 2019

Meeting close: 6.41 pm

Actions: