

**RICHMOND RIVER HIGH SCHOOL  
P & C ASSOCIATION MINUTES  
8 May 2013**

President	:	Tania Harvey
Treasurer	:	Sharon Dransfield
Secretary	:	Lisa Hampson
Vice President	:	Lee Duncan
Vice President	:	Des Harris

**1. Meeting Opened**

6.05pm

**2. Attendance**

Attendance and Apologies as per the Attendance Book.

**3. Minutes from Last Meeting**

Minutes from last meeting were accepted as correct.

**Moved** : Lisa Hampson

**Seconded** : Sharon Dransfield

**4. Actions from Last Meeting**

Tania Harvey away. Lee Duncan chaired this meeting. Actions from last meeting held over until Tania's return:

- English Funding Request: We were to check with the English Department and clarify whether this cost covered ALL the children and exactly what the cost per entry was. Dave is away at present.
- We needed to follow up the Chelsea Mangan SRC Rotary offer. Chelsea to work with Rotary teacher to draft up a letter. Not sure exactly what was expected here. Note: Tania had spoken to Chelsea will follow up who it is.
- Lisa provided Margaret with a copy of funding minutes and advice re: iPads not approved but cameras okay as option.
- Fundraising meeting after next meeting. Tania to issue email to Michael, Kay Varley and Mary-Jane.
- Student Insurance – have we had this before? No. No further action required.
- Kadina High School – Lisa called them re: Uniform. No further action required.
- Moodle is a website – Paula will give a demonstration at next meeting on IWB. Action: Tania will advertise to the school community that Paula will give demo. Done – demonstration to be provided at conclusion of meeting.
- Put a plug in newsletter for Godwin Axisa, IT own business.
- Volunteer Grants – Lee Duncan happy to complete. Sharon Dransfield available to assist with any information required to submit forms. Submitted over holidays. Lee confirmed these grant applications had been submitted.

## **5. Correspondence In**

- REST Superannuation Statement for April 2013
- CBA Bank Statements April 2013
- Telstra Account – Canteen
- Advice from ATO re Superannuation changes & obligations
- Publication : Australian Teacher Magazine

## **6. Correspondence Out**

- Nil

## **7. Treasurer's Report**

March Balance Sheet & P & L tabled.

**Moved** : Sharon Dransfield

**Seconded** : Lee Duncan

## **8. Principal's Report**

- Office advice that Chris Watkins officially is no longer the Principal of RRHS. Next month or so will settle replacement.
- Formal Anzac Assembly – students were outstanding.
- Anzac Parade – 50 students participated.
- Week 2 and 3 we are undertaking part in LCOS evaluation.
- Building our Community – first meeting scheduled so process is commencing.
- Year 12 reports have been issued - Monday 13 Year 12 Parent/Teacher night. Thank you to Paula for outstanding effort.

## **9. General**

- SRC – the seniors are asking for lockers. Kathy has indicated some secure space near Canteen. Prices \$200, 3 in a column. 10 in first wall, 8 around the corner. \$10 per term hire fee?  $18 \times 200 = \$3600$  plus installation \$4000. Would be paid off after a couple of years. Possible security bond. Action: Wait until next meeting for full quorum to discuss further.
- Scott – Discussion around beautification under the two demountables and centre section, plus the potential of putting some sails and seating at the end of the river theatre sails and seating plus some trees. Possible Year 11 John Duncan Memorial Area. When Michael (GA) returns he will draft up a costing for consideration by the P&C. Suggestions from Year 11 students regarding how they want to spend the money raised will be given to the next P&C.
- Moodle Presentation – Paula.
- eDiary Presentation – Cameron.

## **10. Next Meeting**

Wednesday 12 June May 2013 @ 6:00pm.

## **11. Meeting Closed**

6:30pm (IT Demonstrations held at end of formal P&C meeting – 7:30pm)

## **12. Minutes**

Lisa Hampson.