

**RICHMOND RIVER HIGH SCHOOL
P & C ASSOCIATION MINUTES
12 June 2013**

President	:	Tania Harvey
Treasurer	:	Sharon Dransfield
Secretary	:	Lisa Hampson
Vice President	:	Lee Duncan
Vice President	:	Des Harris

1. Meeting Opened

6:10pm

2. Attendance

Attendance and Apologies as per the Attendance Book.

3. Minutes from Last Meeting

Minutes from last meeting were accepted as correct.

Moved : Sharon Dransfield

Seconded : Kathy Smith

4. Actions from Last Meeting

- English Funding Request: We were to check with the English Department and clarify whether this cost covered ALL the children and exactly what the cost per entry was. Dave is away at present. Action: Lisa to formalize outcome.
- We needed to follow up the Chelsea Mangan SRC Rotary offer. Chelsea to work with Rotary teacher to draft up a letter. Not sure exactly what was expected here. Note: Tania had spoken to Chelsea will follow up who it is. No further action required.
- Fundraising meeting after next meeting. Tania to issue email to Michael, Kay Varley and Mary-Jane. No further action required.
- Put a plug in newsletter for Godwin Axisa, IT own business. Action: Michael Hensley to follow up with Paula.
- SRC – the seniors are asking for lockers. Kathy has indicated some secure space near Canteen. Prices \$200, 3 in a column. 10 in first wall, 8 around the corner. \$10 per term hire fee? $18 \times 200 = \$3600$ plus installation \$4000. Would be paid off after a couple of years. Possible security bond. Action: Wait until next meeting for full quorum to discuss further.
- Scott – Discussion around beautification under the two demountables and centre section, plus the potential of putting some sails and seating at the end of the river theatre sails and seating plus some trees. Possible Year 11 John Duncan Memorial Area. When Michael (GA) returns he will draft up a costing for consideration by the P&C. Suggestions from Year 11 students regarding how they want to spend the money raised will be given to the next P&C.
- eDiary wrap up from last meeting.

5. Correspondence In

- Locker Proposal;
- 2013 School Teaching Staff Photograph;
- Ltr from Upper Far North Coast Sub-Regional Council of P & C Associations

re: Affiliates.

6. Correspondence Out

- Nil

7. Treasurer's Report

April report tabled together with Statements for April.

Moved : Sharon Dransfield

Seconded : Lisa Hampson

8. Principal's Report

- Week 4 next term – Education Extravaganza – Year 8 into 9 subject selection. Year 7 high achievers, PIP, Connected River Project Display. Wednesday – Week 4 Term 3: 7 August, 2013. Tania will organize flyers for Trivia night to be available for handout on the night. P & C will have a stall on the night.
- Progress of PBL program. Launch Monday of next week. Michael Hensley will show a promotional DVD at conclusion of P&C meeting.

9. General

- Michael Hensley will work with GA and come to next meeting with two proposals for beautification:
 - Concrete under two demountables – Scott's proposal
 - Seating for Year 9 meeting venue, stools.
- Lockers approved - \$4,000 (\$3,600 + \$400 installation). \$10 per term hire fee – no bond. Action: Tania will follow up with Kathy Claydon to get things rolling. Possibility to develop a charter similar to Common Room Charter document and procedure to cover lost keys and general process.

Moved : Sharon Dransfield
Seconded: Kathy Smith
- Lee Duncan – Sporting Champion Grant. Creative Arts Grant – 21 June 2013 closing date. (DEWAR – Creative Young Stars online application). Action: Tania will follow up with relevant teaching staff to gauge interest.
- Update from Des on sponsorship for Trivia Night – Kay Varley – 40 businesses at Lismore Square. Kathy Claydon has faxed 9 of her suppliers with another two face to face visits planned. OPSM, Snap Fitness, Flight Centre, Lowes, Sanity, Coles, Kathy Claydon T-shirts and caps – Des expects another 15 positive responses from Lismore Square. A lot of stores are franchises and referred us to Head Office or said no as they have their own charity that they give all donations to. Will start on Magellan, Keen, Woodlark and Molesworth on Tuesday – very hopeful as well South Lismore Precinct and rural business. Great timing in August in terms of budgets being fresh after end of financial year.
- eDiary wrap-up.
- Principal discussion.
- LCOS update from attending parents – RRHS shone with resource materials.

10. Next Meeting

Wednesday 14 August 2013 @ 6:00pm.

11. Meeting Closed

7:10pm

12. Minutes

Lisa Hampson.

Minutes 12 June 2013