



## **Richmond River High School P&C Committee 2014**

**President: Fiona Lotherington (0428 617 713)**

**Treasurer: Karen Faulks (0414 285 002)**

**Secretary: Melanie Gates-Manar (0431 452 752)**

**Vice President: Tania Harvey**

**Vice President: Denise Whitney**

<b>Agenda Item</b>	<b>Commence 6:21pm 11<sup>th</sup> May 2015</b>
Opening and welcome by the Chair	Fiona Lotherington, Tania Harvey, Melanie Gates-Manar, Dave Harvey, Peter Howes, Kathy Smith, Denise Whitney, Karen Faulks, Franklin John-Leader, Martyn Fox.
Apologies	Bev Riley
	Minutes tabled as read to be true and correct. Moved Tania. Seconded Denise.
Business arising from the minutes of the previous general meeting	
Correspondence received since the previous general meeting - Inward (as listed) Outward (as listed)	Bank Statements under Treasurer's Report...
Business arising from the correspondence	Bank Statements under Treasurer's Report... Parent & Citizen magazine is in School global funding (this doc is to be attached with the minutes)

<p>Treasurer's report and financial statement, and any business arising from these.</p>	<p><b>April Bank statements:</b></p> <ul style="list-style-type: none"> <li>• P &amp; C Assn Commonwealth Bank – Cheque Acct Bearing Interest: \$2,904.89 CR</li> <li>• LSL Canteen Supervisor Commonwealth Bank – Cheque Acct Bearing Interest: \$5,780.30 CR</li> <li>• Canteen Commonwealth Bank Cheque Acct Bearing Interest: \$28,800.48 CR</li> <li>• P&amp;C Assn LSL &amp; Investment A/C Commonwealth Bank – Term Deposit: \$5,000.00 reinvested 21/4/15 at 2% to mature on 21/9/15 interest paid 6 monthly</li> <li>• P &amp; C Assn Commonwealth Bank - Term Deposit \$52,582.86 reinvestment in progress after 11/5/15 at 2.60% for 12 months, interest paid annually</li> <li>• Westpac – Community Solutions Cheque Acct: \$23,248.62 CR</li> </ul> <p>March and April figures finalised. Treasures report tabled.</p> <p>Moved by Denise - Seconded by Tanya</p> <p>\$5,2582.86 is to be reinvested for a period of 12 months at 2.6% through the Commonwealth Bank</p> <p><b>Note:</b> This will go ahead so long as this is still the going rate at the time</p> <p>Moved by Tanya - Seconded by Fiona</p> <p>Denise to explore BankLink as a cloud-based alternative to Myob which cannot be transferred to another computer due to age of P&amp;C hardware and software. Melanie suggested Xero as another cloud-based option.</p>
<p>Subcommittees' reports and financial statements and any business arising from these.</p>	
<p>Principals Report</p>	<p><b>Dave:</b> School Global Funding Budget: Kathy has volunteered to go on the committee that will review how the funds are used - they will meet once or twice each term.</p> <p>Head Teacher for Science position has been readvertised due to very small pool of applicants in round 1</p> <p>Notes are going home tomorrow – 2 maths rooms have been closed due to asbestos</p> <p><b>Vise-Principals Report:</b></p> <p><b>Peter:</b> Your Tutor are sending weekly updates – students are offering positive feedback – get kids onto it as it's a valuable program!</p> <p>Baby Doll Program is a hit – parents invited to offer suggestions for parent forums on certain topics so they can be explored</p>

Presidents Report	New president – no report given
General Business	<p><b>Denise:</b> Would like to know the protocols for students who can't do sport due to having a medical certificate.</p> <p><b>Dave:</b> Student would know that they're not meant to play sport and can remind the teacher that they're unable to play sport – will investigate how we can “block out” students once we've received a note/doctor certificate.</p> <p><b>Denise:</b> Notes coming home haven't been proof read – dates of events are often contradictory – most recently, the Athletics carnival</p> <p><b>Dave:</b> Please let me know anytime this occurs and I will contact particular staff. The RRHS website calendar needs to direct visitors to the Central Calendar which is proving to be user-friendly and reliable</p> <p><b>Kathy:</b> Great job with ANZAC parade and well done to teachers who created poppies – students love the tie to signify that they're seniors – how is the car scholarship decided?</p> <p><b>Dave:</b> Car scholarship is for university entry and will factor in results – will put it to legal first..</p> <p><b>Kathy:</b> Will it be the same criteria for everyone to enter?</p> <p><b>Denise:</b> Taster of uni..</p> <p><b>Dave:</b> pathway to uni designed for kids who want to go but are having a tough time – pattern of study that may not give them an ATAR..</p> <p><b>Kathy:</b> Can students buy a tie?</p> <p><b>Dave:</b> Would be happy for students to wear ties and jackets but probably wouldn't mandate that – questions around which jackets – happy to subsidise – yr 12 used to having their say..</p> <p><b>Franklyn:</b> Do we have an Agenda at P&amp;C meetings? Social development council and other organisations offer short courses to teach how to have a quick, efficient P&amp;C meeting that may attract more parents.</p> <p><b>Dave:</b> Great idea for anyone interested in attending a course. Yes, let's have an Agenda! Melanie will email Dave, Fiona, Tania and Denise prior to the June meeting to arrange one.</p> <p><b>Kathy:</b> Can we have a profile written on all staff so that parents know who everyone is.</p> <p><b>Dave:</b> Agreed. This could be delivered via Facebook, Newsletter..</p>

Applications for membership and recording of new members	
Date of next meeting	6pm Monday 15 <sup>th</sup> June 2015 (due to public holiday 8 <sup>th</sup> June)
Close	7:18pm

<b>Motions from the meeting:</b>
<p>March and April figures finalised. Treasures report tabled.</p> <p>Moved by Denise - Seconded by Tania</p>
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